



JOB VACANCY LISTING as of July 25, 2010

A COMPLETED EMPLOYMENT APPLICATION IS *REQUIRED* FOR CONSIDERATION

A résumé may accompany an application but will not be accepted as a substitute. Applications are available in the Human Resources Office, located in Building "A" of our Ruth Cooper Campus, at 2789 Ortiz Avenue, Ft. Myers, FL 33905 (Office hours: 8:00 AM-4:30 PM, Monday-Friday) OR by visiting our company website: www.leementalhealth.org

Completed applications may be submitted via E-MAIL: apply@leementalhealth.org IN PERSON: Between 8:00 AM-4:30 PM, Monday-Friday in Human Resources FAX: (239) 418-0094 or via POSTAL MAIL: Human Resources, Lee Mental Health Center, Inc., 2789 Ortiz Avenue, Ft. Myers FL 33905

LEE MENTAL HEALTH CENTER IS AN EQUAL OPPORTUNITY EMPLOYER AND
A DRUG-FREE & TOBACCO-FREE WORKPLACE.
BI-LINGUAL APPLICANTS ARE ENCOURAGED TO APPLY.

We are a United Way Partner agency funded in part through contracts with the State of Florida's Dept. of Children and Families, the Lee County Board of County Commissioners, private donations and grants received from the Southwest Florida Community Foundation, Cape Coral Community Foundation, The Able Trust, the Gannett Foundation, the City of Fort Myers, and Ronald McDonald House Charities of Southwest Florida.

Ruth Cooper Campus

ADULT COMPREHENSIVE COMMUNITY SERVICES TEAM

***RESOURCE COORDINATOR (1-F/T)**

Supervisor: Kaylynn Berrios

DUTIES: Will conduct assessments and service planning, links to resources, monitors and provides support with a recovery-based approach to adult mental health consumers.

QUALIFICATIONS: Requires a BA/BS in a human services field and at least 1-yr full-time experience working with adults with mental health disorders. Must be proficient in Windows-based computer operating system. Requires a valid driver's license, current auto insurance, a reliable vehicle and a good driving record.

***TRANSITION RESOURCE COORDINATOR (1-F/T, flexible)**

Supervisor: Kaylynn Berrios

DUTIES: The Transition Resource Coordinator will serve children and adult consumers, linking individuals and families to needed services. Will provide advocacy and coordination of care with agency and community providers.

QUALIFICATIONS: Requires a BA/BS in a human services field from an accredited college or university. Also requires at least 1-yr full-time experience working with adults with mental illness **and** at least 1-yr full-time experience working with children with severe emotional disturbance. Must be proficient in Windows-based computer operating system. Requires a valid Florida driver's license, a good driving record, current auto insurance, and a reliable vehicle.

FORENSIC COMPREHENSIVE COMMUNITY SERVICES TEAM

***DIVERSION RESOURCE COORDINATOR (1-F/T, occasional evenings)**

Supervisor: Roger Holly

DUTIES: This is a case management position that involves linking clients to needed resources, coordinating resources and monitoring them. This person also advocates on behalf of the consumer and is the liaison between the Criminal Justice System and behavioral health.

QUALIFICATIONS: Requires a BA/BS in a human services field from an accredited college/university and at least 1-yr full-time experience working with adults with mental illnesses. Must be proficient in Windows-based computer operating system. Requires a valid driver's license, current auto insurance, a reliable vehicle and a good driving record. Experience in criminal justice system preferred.

***FORENSIC SPECIALIST (1-F/T)**

Supervisor: Roger Holly

DUTIES: Identifies and facilitates diversions by offering viable alternatives to incarceration/hospitalization through dialog with the court and criminal justice system, with consideration of mental health law, individual needs, available resources, and safety of the community.

QUALIFICATIONS: Requires a BA/BS in a human services field from an accredited college/university and at least 1-yr full-time experience working with adults with mental illnesses and/or in criminal justice. Must be proficient in Windows-based computer operating system. Requires a valid driver's license, current auto insurance, a reliable vehicle and a good driving record. Experience in criminal justice system preferred.

OUTPATIENT MEDICAL SERVICES

***ADVANCED REGISTERED NURSE PRACTITIONERS (F/T or P/T)**

Supervisor: Dr. Don Baracs kay II

DUTIES: ARNPs work directly with Medical Director Supervision providing outpatient mental health services to persons in Outpatient Medical, conducting psychiatric assessments, medication management, psycho-educational re: medication, and referrals to appropriate services within LMHC.

QUALIFICATIONS: Requires a MA/MS in Nursing and a clear/active FL ARNP license. Also requires ANCC certificate in Psychiatry/Mental Health specialty and 2 years' experience as a Psychiatric ARNP.

***ADULT PSYCHIATRIST (F/T or P/T)**

Supervisor: Dr. Don Baracs kay II

DUTIES: LMH's psychiatrists provide psychiatric evaluations; perform medication management & second opinions. Additional compensation provided when participating in rotating inpatient on-call duty & rounds.

QUALIFICATIONS: Must be a graduate from an accredited medical school. Must have a clear/active FL medical license and an active DEA certificate. Must be Board Certified or eligible in General Psychiatry. Previous addictions and/or community mental health experience a plus.

***CHILD & ADOLESCENT PSYCHIATRISTS (F/T or P/T)**

Supervisor: Dr. Don Baracs kay II

DUTIES: LMH's psychiatrists provide psychiatric evaluations; perform medication management & second opinions. Additional compensation provided when participating in rotating inpatient on-call duty & rounds.

QUALIFICATIONS: Must be a graduate from an accredited medical school. Must have a clear/active FL medical license and an active DEA certificate. Must be Board Certified or eligible in Child & Adolescent Psychiatry. Previous addictions and/or community mental health experience a plus.

OUTPATIENT THERAPY

***CLINICIAN I (1-F/T: flexible)**

Supervisor: Luna Mac Donald-Smith

DUTIES: Provide psychosocial rehab-type services to individuals, including federal and DUI offenders on probation, and conduct group therapy with adults with substance abuse and co-occurring disorders.

QUALIFICATIONS: Must have a BA/BS degree in human services from an accredited college/university. Requires at least 1-yr full-time experience working with individuals with substance abuse and/or co-occurring disorders. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames.

SCHOOL SERVICES

***CLINICIAN III (2-F/T: flexible, evenings)**

Supervisor: Debbie Patterson

DUTIES: The School Services Clinician will provide therapy, counseling, and crisis intervention. School Service Clinicians will work with a leading provider of academic and behavior improvement programs for public school students in grades 6 through 12. Incumbents will be a team member with school staff, liaison with LMH staff, provide referrals and consultations. Will also maintain documentation according to Medicaid and CARF standards.

QUALIFICATIONS: Requires a MA/MS degree in a human services field from an accredited college/university and at least 2 years' providing services to persons with behavioral illness, with one of those years working with children and families in a behavioral health care setting. This position requires good assessment and therapeutic skills, as well as a good understanding of family systems theory and treatment approaches. Excellent ability to engage teens is preferred. Must have excellent documentation and organizational skills and be proficient in Windows-based computer operating system. Requires a valid FL driver's license and current auto insurance; must possess a reliable vehicle & be able to drive during the day or evening hours and perform duties in a variety of locations and settings. A clear/active Florida license (LCSW, LMHC, LMFT, or Licensed Psychologist) is preferred.

SUPPORTED EMPLOYMENT

***SUPPORTED EMPLOYMENT SPECIALIST (1-F/T)**

Supervisor: Kaylynn Berrios

DUTIES: The Supported Employment Specialist works with adults with mental health and/or co-occurring substance abuse disorders, assisting them in obtaining and maintaining employment through skills training, job development, employer and consumer education, and on-the-job support.

QUALIFICATIONS: Requires a BA/BS in a human services field from an accredited college or an AA/AS in a human services field from an accredited college/university with at least 1-yr fulltime experience working with adults with mental health and/or co-occurring substance abuse disorders or a HS diploma/equivalent and at least 2 years' full-time experience working with adults with mental health and/or co-occurring substance abuse disorders. Must be proficient in Windows-based computer operating system and requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. Also requires a valid FL driver's license with a good driving record, current auto insurance, and reliable transportation.

TARGETED CASE MANAGEMENT

***ADULT TARGETED CASE MANAGER (1-F/T)**

Supervisor: Beth Chilcoat

DUTIES: Targeted Case Managers advocates on behalf of the consumer in order to obtain and maintain needed resources; advocates in a manner that promotes consumer independence by encouraging and teaching consumers to advocate for themselves.

QUALIFICATIONS: Requires a BA/BS in a human services field from an accredited college/university and at least 1-yr full-time experience working with adults with mental illness. Must be proficient in Windows-based computer operating system. Requires a valid FL driver's license with a good driving record, current auto insurance, and reliable transportation.

THERAPEUTIC BEHAVIORAL ON-SITE SERVICES (TBOS)

***CLINICAL MANAGER (1-F/T: flexible, evenings)**

Supervisor: Debbie Patterson

DUTIES: The Clinical Manager will be coordinating the administrative and clinical aspects of TBOS and school therapy services for adults and children. Incumbent will be responsible for management of all program functions related to the delivery of quality behavioral health services for the programs' identified target populations. These functions include clinical supervision and oversight, fiscal responsibility, program development, and planning and revenue enhancement. The Clinical Manager will develop an organized and efficient understanding of the Medicaid Handbooks for Community Behavioral Health Services for the effective and compliant delivery of services. This position requires consistent exercise of discretion and judgment within the context of LMH policies/procedures, related training, and supervision.

QUALIFICATIONS: Requires a MA/MS degree in a human services field from an accredited college/university and a clear/active Florida license (LCSW, LMHC, LMFT, or Licensed Psychologist). Also requires at least 5 years' full-time clinical experience and at least 1-yr supervisory experience. This position requires good assessment and therapeutic skills, as well as a good understanding of family systems theory and treatment approaches. Excellent ability to engage teens is preferred. Must have excellent documentation and organizational skills and be proficient in Windows-based computer operating system. Requires a valid FL driver's license and current auto insurance; must possess a reliable vehicle & be able to drive during the day or evening hours and perform duties in a variety of locations and settings.

***CLINICIAN III (1-F/T: flexible, evenings)**

Supervisor: Beth Chilcoat

DUTIES: Need a change of scenery to your everyday routine? This is a one-of-a-kind, multi-dimensional clinical opportunity! The successful candidate will provide mental health observations and consultation in and around the Lee County area, while also providing skilled mental health therapy to children and families using a variety of treatment modalities.

QUALIFICATIONS: Must be a registered intern with state of FL as a mental health counselor, clinical social worker, or marriage & family therapist and have at least 1-yr full-time experience working with children and families in a behavioral healthcare setting. Requires good assessment and therapeutic skills, as well as an understanding of family systems theory and treatment approaches. Must have excellent documentation and organizational skills and be proficient in Windows-based computer operating system. Requires a valid FL drivers license and current auto insurance; must possess a reliable vehicle & be able to drive during the day or evening hours. Bilingual (English/Spanish) preferred.

VISTA Campus

ACCESS

***ACCESS CLINICIAN III (1-F/T: 8am-5pm)**

Supervisor: Tina Tracy

DUTIES: The Access Clinician will conduct clinical assessments including DSM-IV diagnosis, make recommendations based on assessments, and obtain insurance authorizations. Will utilize resources in community and efficiently provide services and education in accordance with Medicaid FL statutes, CARF, and Lee Mental Health Center procedures.

QUALIFICATIONS: Requires a MA/MS in a human services field and at least 1-yr full-time work experience conducting clinical assessments and making diagnoses. Must be proficient in Windows-based computer operating system. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames.

ACCESS – CONT'D

***EMERGENCY SERVICES CLINICIAN (1-P/T: 3rd shift, 8 hrs/wk)**

Supervisor: Tina Tracy

DUTIES: ES Clinicians provide clinical assessments to clients being admitted and/or screened for services. Formulate treatment plans, provide clinical information for pre-certifications to insurance companies. Maintains compliance with staff development requirements and maintains a written and electronic record of all persons accessing services.

QUALIFICATIONS: Requires a BA/BS in a human services field from an accredited college/university and at least 1-yr full-time work experience in a mental health-related field. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames.

***INTAKE SPECIALIST**

(1-P/T: 2nd shift, 8 hrs/wk Fri)

Supervisor: Jodi Walborn

DUTIES: Intake Specialists provide intake triage of individuals presenting at the Emergency Services department to include data entry, inventory of personal items, body searches, recording of vital signs, monitoring individuals for safety and recording observations, assist with precertification of insurance, and preparing charts.

QUALIFICATIONS: Requires a HS diploma/equivalent and one year clerical or direct-care experience in a health/human services field **or** an AA/AS in a human services field from an accredited college/university **or** completion of the equivalent of 60 semester/credit hours towards a BA/BS in a human services field from an accredited college/university. Requires ability to type 30 WPM and knowledge of basic computer software systems. Bilingual (English/Spanish) preferred.

CRISIS STABILIZATION UNITS

***BEHAVIORAL HEALTH TECHNICIAN**

(1-P/T: 2nd shift, 24 hrs/wk Sa, Su, M & 1-PRN)

Supervisor: Jim Clyne

DUTIES: The CSU BHTs interacts with clients and their family members, by phone and during scheduled/unscheduled group activities. BHTs also conduct phase of day care, which includes assisting clients with activities of daily living, social recreation, and other unit program activities, such as community meeting, basic living skills, and wrap-up groups. They supervise clients during meals & snacks, maintain client and unit safety, monitor client behavior, and assist with admission and discharge process, working effectively as a team and in conjunction with other staff.

QUALIFICATIONS: Requires a HS diploma/equivalent and either 1-yr direct-care experience in a human services field **or** the successful completion of the equivalent of 30 semester/credit hours towards an undergraduate degree. Requires a valid FL driver's license with a good driving record, and current auto insurance. Bilingual (English/Spanish) preferred.

***CLINICIAN II/DISCHARGE PLANNER (1-F/T)**

Supervisor: Tina Tracy

DUTIES: Provide psychosocial services to clients being discharged from crisis units. Will formulate treatment plans and individual discharge planning using a interdisciplinary team format. Collaborates with other agencies, as well as family members. Maintains compliance with staff development requirements and maintains a written and electronic record of services provided.

QUALIFICATIONS: Requires a BA/BS in a human services field from an accredited college/university and at least 1-yr full-time work experience in a mental health-related field. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames.

CRISIS STABILIZATION UNITS – CONT'D

***INPATIENT PSYCHIATRIST (F/T Preferred)**

Supervisor: Dr. Don BaracsKay II

DUTIES: Acute Care Psychiatrists perform psychiatric evaluations in acute care settings with an emphasis on the child & adolescent population. They perform medication management, provide consultation, second opinions, and appear in mental health hearings as needed. At the discretion of the Chief Medical Officer and according to census and established medical need for services, Psychiatrists may be assigned to CCSU, Adult CSU, or Emergency Services.

QUALIFICATIONS: Must be a graduate from an accredited medical school. Must be Board Eligible in Psychiatry by the American Board of Psychiatry & Neurology (Board Certified preferred). Requires 5 years' post-residency work experience and a demonstrated interest in treating the acute care and child/adolescent population. Must have an active and clear FL medical license and an active DEA certificate. Previous addictions or community mental health experience a plus.

***RN (2-P/T: 2nd shift, 32 hrs/wk M-Th; 7am-7pm, 24 hrs/wk Sat-Sun)**

Supervisor: Karen McCully

DUTIES: Will provide nursing care including nursing assessment in emergency services and crisis units, interventions & treatment as part of a multi-disciplinary team according to agency procedure and Florida statute. Medication administration, documentation of nursing care & behavioral observations.

QUALIFICATIONS: Requires an Associates degree in Nursing (ADN) and a valid FL nursing license. Basic computer skills and good communication skills required. Knowledge of mental health and substance abuse treatment modalities preferred.

***SUPPORT SPECIALIST III (1-F/T: 6:30am – 3:00pm, flexible)**

Supervisor: Sue Terry

DUTIES: Provide varied secretarial and programmatic support for crisis stabilization units, including data entry, admission/discharge information, census, billing, filing, and all functions related to clinical records. Will perform other general clerical duties and other support staff assignments, which includes preparing reports, process purchasing requests, monthly quality reviews, medical records auditing and processing.

QUALIFICATIONS: Requires a HS diploma/equivalent and at least at least 1-yr of related experience. Must be able to type 30CWPM and use MS Word effectively. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. Requires a valid Florida driver's license, a good driving record, current auto insurance, and a reliable vehicle.